

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE MARCH 10, 2026 WORK SESSION**

The work session of the Board of Fire Commissioners of the Orchard Park Fire District was held on March 10 , 2026at 5:00 PM in the board room of the District Offices, 4222 S. Taylor Road.

Those Present:

Chairman:	Mark Szczepanik	Dist. Chief:	Jay Knavel
		Treasurer:	Nick Enser
Commissioner:	Robert Benning	Secretary:	Roberta Buczkowski
Commissioner:	Edmund Jensen Jr.	Insurance:	Dave Stromecki
Commissioner	Frank Wierzbowski	Administrator:	Monica Thielemann
		EMS:	Eric Knavel

Approval of previous work session minutes

Motion made by Commissioner Jensen, seconded by Commissioner Benning to approve the work session minutes of February 10, 2026. All in favor; motion carried.

Administrative

Monica: NYLERS and Deferred Compensation reports submitted for February.

Finance

Nick: The Auditors will be here for the work session March 25, 2026.
The old OP6 will be sold to Sanborn for \$60,000.00
The annual financial report for 2025 has been submitted to the State.

Facilities

Bob: Working on the bid for the HVAC
The CO detectors have been placed in the crews bedrooms at Taylor Road.
Electric is to be installed in the walk in cooler at Central.

Fleet

Justin: Issues with W1, would not go in reverse.
There are two (2) trucks due for inspection.
There is a parking issue with 883.
Commissioner Benning suggested possibly budgeting for a new trailer in 2027

Discussion followed.

Legal

Mike: Official EMS was approved on February 11, 2026, There is a 270 day waiting period so will be November 8, 2026.
Billing approval, Medicare and Medicaid assets will transfer and roll into the District.
On the accounting side, charitable and tax return petitions to the Attorney General's office to dissolve 0 assets into the account. 2031 Billing to end.
With regards to the WREMS meeting: there are a couple of things missing,
OPFD CFR
DOH waiting, website says we are good
Check missing

Eric: The Philips Life Pack trial is almost done.
Calls at MACC are down thirty four (34)
911 calls were up eighteen (18)

IT

Greg: The touch screen died at Hillcrest, it needs two (2) new pads
There are problems arising at Central. Will be \$7000.00 to correct

Insurance

Dave S.: Still waiting on the insurance umbrella as we are still getting denied.

Operations

Jay: There is one (1) new member for Hillcrest
There were 428 calls in January
Still working on February's report
Will be on vacation in April
Leadership classes coming in April
Radio problems with Saia, they stated they will fix.

General Commissioner Discussion

- **Frank** Per the Town Assessor, will need the list of active firefighters who live in town and their years of service.
- **Ed** Nothing to report
- **Bob** Nothing to report
- **Mark** Will be setting up a dispatch meeting in April

There being no further business the Work Session ended at 6:30PM

Respectfully submitted

Roberta Buczkowski, Secretary, with minutes taken by Administrator Theilmann